

The Sagemont School
Upper School Campus
High School Community Service

Project Summary Report

Student's Name: _____ Grade Level: _____

Title of Project: _____

Project Completion Date: _____

Directions:

1. Complete the Project Summary Report.
2. Complete all parts of the required essay as outlined below. Remember to summarize multiple projects in one essay.
3. Attach the essay to the Project Summary Report form. (It is strongly suggested that a duplicate copy be made of the essay and log for your record.)
4. Have the completed Project Summary Report reviewed and signed by a parent or guardian.
5. Submit the Project Summary Report and the attached essay for final approval and signature to your Science teacher.

Required Essay: Summarize your community service experience(s) in essay form. Address each of the following in your essay. The essay should be at least 2 pages in length.

1. Briefly describe your project(s) and the main activities of your project(s). Describe changes you made from your original proposal.
2. Briefly outline the steps you took to plan, implement, and complete the project(s). Indicate how much time you spent in completing all aspects of this project(s).
3. Describe the problems that occurred, if any, during the project(s). Explain how these problems were resolved.
4. Describe the impact you believe your project(s) had on the community or on the people who received your service.
5. Describe what you learned about your community as you worked on your project(s). Describe what you learned about yourself and the importance of giving something back to others.

I have reviewed my son/daughter's Project Summary Report and understand that a community service project must be completed each year in order to meet the graduation requirements for The Sagemont School, Upper School Campus.

Parent/Guardian's Signature: _____

Student's Signature: _____

English Teacher's Signature: _____