



## Attendance Policy

Florida compulsory school attendance law requires students to be in attendance a minimum of 170 school days and receive a minimum of 900 hours of instruction (FL Administrative Code 6A-1.09512). Based on this requirement, the students at the Sagemont School will be awarded course credit as follows:

- Minimum 136 hours of course instruction – annual credit
- Minimum 68 hours of course instruction - semester credit

***Note: Students who do not meet these minimum requirements will not receive credit for the courses taken and will have to re-take the classes online.***

The Sagemont School students enrolled in online courses must receive a minimum of 130 hours of classroom instruction per course to receive the credit.

1. If a student is absent from school, the parents should call the school within 24 hours to report the absence in order for the absence to be excused.
2. The following are considered excused absences.
  - Student illness
  - Medical appointment
  - Death in family
  - Observance of a religious holiday or service when it is mandated for all members of a faith that such holiday or service be observed.
  - School sponsored event or activity previously approved.
3. Students are expected to:
  - a. Take advantage of their educational opportunity by attending all classes daily.
  - b. Report to the main office if they become ill during the school day and wish to go home.
  - c. Report to all classes on time every day.
4. If a student is absent the day of an athletic event or activity, the student **will not** be eligible to participate.
5. A student must be present **50% of their schedule class time** the day of an athletic event or activity to be eligible to participate.
6. Persistent absenteeism is grounds for retention or expulsion.
8. Please schedule family vacations during the times of the year when school is not in session. In the event this is not possible, children must obtain their work prior to the absence.
9. Please schedule doctor's appointments after school hours. **Parents who wish to sign their child out of school early must report to the office.**

Student's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date: \_\_\_\_\_